

Coordinator (f/m/d)

RTG 2591 "Template-Designed Organic Electronics – TIDE"

The University of Cologne is one of the largest and most research-intensive universities in Germany, offering a wide range of subjects. With its six faculties and its interfaculty centres, it offers a broad spectrum of scientific disciplines and internationally outstanding profile areas, supported by the administration with its services.

The Research Training Group "Template-Designed Organic Electronics – TIDE", funded by the DFG (Deutsche Forschungsgemeinschaft) invites for applications for the position as coordinator (f/m/d). The RTG is situated in the interdisciplinary and cutting-edge research environment of Organic Electronics comprising working groups from organic synthesis, surfaces & interface sciences, device physics & applications, ultrafast spectroscopy, and quantum chemical theory & modelling. TIDE is a collaborative effort by the Depts. of Chemistry and the Depts. of Physics at two Universities, the University of Cologne and the Rheinische Friedrich-Wilhelms-University Bonn, Germany.

Please visit our homepage www.TIDE.uni-koeln.de for information on projects & program.

YOUR TASKS

The coordinator (f/m/d) will support the RTG speakers in management, administration, and coordination. This comprises:

- » Refinement of the program, as well as qualification program and supervision concept
- » Organization of RTGs' lecture series, colloquia, workshops, research residences, retreats, conferences, summer schools, symposia, etc.
- » Communication "interface" between the RTG members, university administration, the funding agency DFG, and external cooperation partners
- » Science communication on behalf of the RTG and editorial-technical support of the web presence
- » Pre/post-processing of meetings (e.g. jour fixe)

YOUR PROFILE

Applicants should hold a PhD (or equivalent) preferably in Chemistry or Physics, or closely related study subjects. We seek an enthusiastic, self-motivated team player with excellent communication and organizational skills. The candidate must be fluent in both English and German. Experiences in data management are an advantage.

WE OFFER YOU

- » a diverse and fair working environment
- » support in reconciling work and family life
- » flexible working time models
- » extensive advanced training opportunities
- » occupational health management offers
- » local transport ticket at a discount for UoC employees

The position is available from October 2021 on a part-time basis up to 75%. The position is initially limited to September 2025, depending on RTG elongation funding. If the applicant meets the relevant wage requirements and personal qualifications, the salary is based on remuneration group 13 TV-L of the pay scale for the German public sector.

The University of Cologne is committed to equal opportunities and diversity. Women are especially encouraged to apply and will be considered preferentially in accordance with the Equal Opportunities Act of North Rhine-Westphalia (Landesgleichstellungsgesetz – LGG NRW). We also expressly welcome applications from people with disabilities / special needs or of equal status.

Please apply online at: <https://jobportal.uni-koeln.de> including supporting documents (motivation letter, CV, relevant certificates). The reference number is TUV2107-15. The application deadline is 22.08.2021.

Inquiries about the position should be addressed to the speaker Klaus.meerholz@uni-koeln.de, further questions about the program can be addressed to TIDE-office@uni-koeln.de.