



SPECIALIST INTERNATIONAL ACCREDITATIONS F/M/D

28.09.2018

"EBS Universität für Wirtschaft und Recht" is a private, state-recognized university with a business school campus in Oestrich-Winkel and a law school campus in Wiesbaden, Germany. Currently, EBS hosts 2,300 students and doctoral candidates at its two schools. EBS' more than 300 employees aim to develop responsible and conscientious decision-makers and support students in their personal development. EBS nurtures excellence in research and teaching, has a strong stakeholder network and emphasizes its international focus. Through professional training programs EBS aims to provide life-long learning for students, executives and management specialists. We belong to the SRH group, a leading private provider of educational and health-care services with more than 13,000 employees. SRH runs private universities, vocational training centers, schools and hospitals all over Germany.

To strengthen our team at our Department of Quality Management we are looking for a full-time

Specialist International Accreditations f/m/d

Your responsibilities:

- | Project management of international accreditation procedures (esp. AACSB and EQUIS)
- | Drafting and editing accreditation reports in English
- | Compilation of all relevant data and statistics for international accreditations
- | Representation of the University at conferences and meetings of AACSB and EQUIS

Your profile:

- | Successfully completed university degree with several years of relevant professional experience in the field of international accreditations
- | Very good knowledge of the German language and fluent in English
- | Very good knowledge of conventional software application programmes (MS-Office)
- | Very good communication, presentation and analytic skills
- | Top-level organisational skills and flexibility as well as an independent working style characterised by a high degree of initiative

We offer you exciting and challenging work in a dynamic, international and future-oriented environment with a cooperative corporate culture and the outstanding active corporate network of our University.

Join our team and apply **ONLINE** latest until October 31st, 2018 with indication of your earliest possible availability and your salary expectations stating the index number 2868 at: [EBS Universität für Wirtschaft und Recht | Personalabteilung | Bernadette Martin | Gustav-Stresemann-Ring 3 | 65189 Wiesbaden | Telefon +49 \(0\) 611-7102-1639](#)